

CHAPTER 3

ADMINISTRATION OFFICERS OF THE CORPORATION; POWERS AND DUTIES

The Corporation shall have the following officers whose responsibilities, duties and authority shall be as set forth in this chapter.

Article 1. Executive Director.

Sec. 3-101. Appointment, Term, Vacancy in Office, Duties. There shall be a President of the Corporation. The President shall serve as the Executive Director of the Board of Trustees of the Corporation. The President shall be appointed by the Board of Trustees to serve a term of four (4) years, unless sooner removed by the Board, in its sole discretion, with or without cause, or unless a term of fewer years is agreed to by the Board and the President. The President shall be eligible for reappointment. The President shall be appointed by the Board at the annual meeting of the Board or, in the sole discretion of the Board, at such other time as the Board deems appropriate, and his term shall commence at such time as the Board deems appropriate. A vacancy in the office of President may be filled by the Board at a regular or special meeting, and the person elected to fill such vacancy shall serve for the remainder of the unexpired term and until a successor is appointed and qualified or for such other term as is agreed upon between the Corporation and the President.

[Gen.Ord. 1-1994 Passed 4/20/90 Effective Date 4/20/90]

Sec. 3-102. Functions and Duties. The President shall, by virtue of his office of Executive Director, serve as the secretary to the Board of Trustees and as the auditor of the Corporation. The President shall not be a member of the Board of Trustees. As Executive Director, the President shall prepare the Corporation budget, tax levy, accounts and financial records for the Corporation, according to the direction of the Board of Trustees. The President shall keep an accurate account of all appropriations made and all taxes levied by the Corporation, of all moneys owing or due to the Corporation, and of all moneys received and disbursed. The President shall issue warrants for the payment of the Treasurer. The President may execute documents on behalf of the Corporation when authorized by the Board of Trustees. The President shall have such other duties and authority as are designated by the Board of Trustees from time to time.

[Gen.Ord. 1-1994 Passed 4/20/90 Effective Date 4/20/90]

Article 2. The Treasurer.

Sec. 3-201. Authorization. There shall be a Treasurer of the Corporation.

[Gen.Ord. 11-1978(A) Passed 7/19/78 Effective Date 7/19/78]

Sec. 3-202. Election; Term; Vacancy. The Treasurer shall be elected by the Board of Trustees at the annual meeting of the Board, unless circumstances require such election to

be made during the year. The Treasurer shall serve a term of four (4) years, unless sooner removed for cause and shall serve until a successor is elected and qualified. The Treasurer shall be eligible for re-election. A vacancy in the office of Treasurer prior to the annual meeting of the Board may be filled at a regular or special meeting, and the person elected to fill such vacancy shall serve for the remainder of the term and until a successor is elected and qualified.

[Gen.Ord. 11-1978(A) Passed 7/19/78 Effective Date 7/19/78]

Sec. 3-203. Treasurer not Trustee. The Treasurer shall not be a member of the Board of Trustees.

[Gen.Ord. 11-1978(A) Passed 7/19/78 Effective Date 7/19/78]

Sec. 3-204. Functions and Duties. The Treasurer shall have custody of funds payable to the Corporation and shall deposit and account for same according to the applicable depository laws of the state. The Treasurer shall manage all funds held by the Corporation under terms of a trust, testamentary bequest or other gift, according to the terms of the trust or donor instrument. The Treasurer shall countersign all warrants for payment of moneys from any fund of the Corporation which have been issued by the Executive Director in payment of the lawful obligations of the Corporation.

[Gen.Ord. 10-1983(A) Passed 12/14/83 Effective Date 1/1/84]

Article 3. The Director Of The Division Of Public Health.

Sec. 3-301. Authorization. There shall be a Director of the Division of Public Health.

[Gen.Ord. 11-1978(A) Passed 7/19/78 Effective Date 7/19/78]

Sec. 3-302. Election; Term; Qualifications; Vacancy. The Director of the Division of Public Health shall be elected by the Board of Trustees at the annual meeting of the Board unless circumstances require such election to be made during the year. The Director of the Division of Public Health shall serve a term of four (4) years, unless sooner removed for cause, and shall be eligible for re-election. The Director of the Division of Public Health shall hold an unlimited license to practice medicine in the State of Indiana or be eligible therefor and shall possess the qualifications required by law of a local health officer. A vacancy in the office of the Director of the Division of Public Health, shall be filled by election of the Board of a qualified person who shall serve the remainder of the term until a successor is selected and qualified.

[Gen.Ord. 11-1978(A) Passed 7/19/78 Effective Date 7/19/78]

Sec. 3-303. Powers; Functions; Duties. The Director of the Division of Public Health shall possess and may exercise all the powers, functions and duties conferred by law upon a local health officer. The Director shall manage and supervise the Division of Public Health, its subdivisions, bureaus and affiliated agencies.

[Gen.Ord. 11-1978(A) Passed 7/19/78 Effective Date 7/19/78]

Article 4. The Director Of The Division Of Public Hospitals.

Sec. 3-401. Authorization. There shall be a Director of the Division of Public Hospitals.
[Gen.Ord. 11-1978(A) Passed 7/19/78 Effective Date 7/19/78]

Sec. 3-402. Election; Term. The Director of the Division of Public Hospitals shall be elected by the Board of Trustees at the annual meeting of the Board, unless circumstances require such election to be made during the year. The Director of the Division of Public Hospitals shall serve a term of four (4) years, unless sooner removed for cause, and shall serve until a successor is elected and qualified. The Director of the Division of Public Hospitals shall be eligible for re-election.

Sec. 3-403. Recommendation of Contractor Institution. If the Board of Trustees has contracted for the management of a hospital by another firm or institution pursuant to Indiana Code 16-12-21-23 [Ed. note, now IC 16-22-8-8 et seq.], then the election by the Board of a Director for the Division of Public Hospitals shall be upon the recommendation of the head or academic head of the contractor institution, and the Director may be an employee of said contractor institution.
[Gen.Ord. 11-1978(A) Passed 7/19/78 Effective Date 7/19/78]

Sec. 3-404. Director of Public Hospitals as Medical Director and Head of Medical Staff; Qualifications; Powers. The Director of the Division of Public Hospitals shall be the medical director as defined in Indiana Code 16-12-21-26 [Ed. note, now IC 16-22-8-32], who shall hold an unlimited license to practice medicine in the State of Indiana and be otherwise qualified in hospital administration. The Director shall supervise such hospitals as are owned and operated by the Corporation and shall be the head of the medical staff therein.
[Gen.Ord. 11-1978(A) Passed 7/19/78 Effective Date 7/19/78]